**AUDIT REQUEST Application Form**

Please complete the application form below and return it to: [info@sustainableleatherfoundation.com](mailto:info@sustainableleatherfoundation.com)

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Organisation Name:** |  | | | | | | | | | | | |
| **Organisation Address:** |  | | | | | | | | | | | |
|  | | | | | | | | | | | |
|  | | | | | | | | | | | |
| **Primary Contact:** |  | | | | | | | | | | | |
| **Position:** |  | | | | | | | | | | | |
| **Contact Email:** |  | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Address of the site to be audited (if different from above):** |  | | | | | | | | | | | |
|  | | | | | | | | | | | |
| **Primary Contact:** |  | | | | | | | | | | | |
| **Position:** |  | | | | | | | | | | | |
| **Contact Email:** |  | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Invoicing Address:**  **(if different from above)** |  | | | | | | | | | | | |
|  | | | | | | | | | | | |
| **PO No: (if required)** |  | | | | | | | | | | | |
| **Co VAT No: (if applicable)** |  | | | | | | | | | | | |
| **Contact for Invoicing:** | (If different from above): | | | | | | | | | | | |
| **Invoice Email:** | (If different from above): | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Operational Scope of Facility** | **Type** | |  | | | | | | **Tick below** | |
| **Tannery** | | Raw to Finished | | | | | |  | |
|  | | Raw to wet blue | | | | | |  | |
|  | | Raw to crust | | | | | |  | |
|  | | Wet blue to finished | | | | | |  | |
|  | | Wet blue to crust | | | | | |  | |
|  | | Crust to finished | | | | | |  | | |
| Product Manufacturer | |  | | | | | |  | | |
| Trader | |  | | | | | |  | | |
| Chemical Company | | |  | | | |  | | | |
| Machinery Company | | |  | | | |  | | | |
| Other (Please specify): | | |  | | | |  | | | |
| **Existing Certifications** | Please advise of any existing certifications to be mapped onto the SLF dashboard: | | | | | | | | | | | |
| **Audit Requirements** |  | | | | | | | **Tick below** | |
| Single Module (i.e just Social Audit) | | | | £3,500 + exps | | |  | |
| Two Modules (i.e. Social and Governance) | | | | £6,000 + exps | | |  | |
| Three Modules (ie. Full ESG audit) | | | | £8,000 + exps | | |  | |
| Gap auditing @ £750 per day + expenses (minimum of 2 days) | | | | £1,500 + exps minimum cost | | |  | |
| **Select which modules are required:** | | | | | | | | | | | |
| **Environmental** | Permits, licenses, statutory | | | | | |  | |
| EMS | | | | | |  | |
| Environmental H&S | | | | | |  | |
| Environmental Footprint | | | | | |  | |
| Inputs: Land Use | | | | | |  | |
| Inputs: Energy Consumption | | | | | |  | |
| Inputs: Water Use | | | | | |  | |
| Inputs: Raw Material & Chemicals | | | | | |  | |
| Inputs: Machinery & Equipment | | | | | |  | |
| Outputs: Air Emissions | | | | | |  | |
| Outputs: Effluent Treatment | | | | | |  | |
| Outputs: Soil Contamination | | | | | |  | |
| Outputs: Solid Waste | | | | | |  | |
|  |  | | | | | |  | |
| **Social** | Permits, licenses, statutory | | | | | |  | |
| Age of Workers | | | | | |  | |
| Compulsory Labour | | | | | |  | |
| Discrimination | | | | | |  | |
| Corporate Social Responsibility | | | | | |  | |
| Staff Development & Representation | | | | | |  | |
| Wages & Benefits | | | | | |  | |
| Worker H&S | | | | | |  | |
| Working Hours | | | | | |  | |
|  |  | | | | | |  | |
| **Governance** | Permits, licenses, statutory | | | | | |  | |
| Ethical Business Practice | | | | | |  | |
| Animal Welfare Practices | | | | | |  | |
| Traceability & Procurement | | | | | |  | |
| Housekeeping | | | | | |  | |
| Best Available Techniques | | | | | |  | |
| Process Control & Quality | | | | | |  | |
| Chemical Control | | | | | |  | |
| Restricted Substances | | | | | |  | |
| Occupational H&S | | | | | |  | |
| PR & Communication | | | | | |  | |
| ***Audit fees will be dependent upon requirements and therefore the costs may vary. Once you have indicated your requirements, a contract proposal with costs will be sent for acceptance and signature.*** | | | | | | | | | | | |
| **Preferred Audit Dates:** | ***(SLF will try to accommodate preferred audit date requests wherever possible, however, this is subject to availability of auditors.)*** | | | | | | | | | | | |
| **Any other information:** | Please add any additional information that you would like the Sustainable Leather Foundation to consider for your application: | | | | | | | | | | | |
| **Signed:** |  | | | | | **Dated:** |  | | | | | |
| **Print Name:** |  | | | | | | | | | | | |